

**MINUTES, North Carolina Veterinary Medical Board  
Raleigh, North Carolina, May 12, 2016**

At 8:00 a.m., President Kim D. Gemeinhardt, DVM called to order the regular meeting of the North Carolina Veterinary Medical Board. In attendance were the following Board members: Drs. William K. Dean, Susan K. Bull, Jane A. Barber, R. Douglas Meckes, and Robin Lazaro, RVT and Mrs. Katie O. Morgan. Also present was Executive Director, Mr. Thomas Mickey.

Dr. Gemeinhardt reviewed with the Board the Governor's and the North Carolina Board of Ethics' statement on recognizing and avoiding conflicts of interest. She also reviewed G.S. § 90-179 of the North Carolina Veterinary Practice Act.

Dr. Gemeinhardt welcomed Robin Lazaro, RVT as a new member to the North Carolina Veterinary Medical Board.

The Board Investigator reported on his activities since the last meeting.

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The April 7, 2016 minutes omitted the Board's acceptance of the actions taken in the closed session that day. Dr. Bull made a motion, seconded by Dr. Dean, to accept the actions taken in that closed session of April 7, 2016. It was approved unanimously.

On motion by Dr. Bull, seconded by Dr. Dean, the minutes for the April 7, 2016 Board meeting as corrected were approved.

The discussion of the need for a strategic planning session was tabled until the next Board meeting.

The Executive Director reported on operational and administrative activities of the Board since the April 7, 2016 Board meeting. He distributed a financial report which the Board reviewed and discussed.

At 8:48 a.m. the Board recessed for a break and reconvened at 8:58 a.m.

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At 8:59 a.m., pursuant to G.S. § 143-318.11(a)(3), Dr. Bull made a motion, seconded by Dr. Cochran, and unanimously passed, to enter into closed session to interview for the Deputy Director position.

At 12:55 pm. the Board reconvened in open session.

The Nominating Committee for the 2016-2017 Board Officers made the following recommendations: Dr. Gemeinhardt to remain President, Dr. Dean to remain Vice-President, and Dr. Cochran to remain Secretary-Treasurer.

Dr. Meckes motioned to accept the recommendations for the slate of officers for 2016-2017 Board, seconded by Dr. Bull. The motion was approved unanimously.

At 1:00 pm., pursuant to G.S. § 143-318.11(a)(3), Dr. Bull made a motion, seconded by Dr. Cochran, and unanimously passed, to enter into closed session to conduct interviews for the Deputy Director position.

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Dr. Meckes left the meeting at 2:45pm.

At 3:00 pm. the Board reconvened in open session.

Board Attorney Mr. George Hearn joined the meeting at 3:00 pm.

Dr. Gemeinhardt reported on invaluable information received from the Second Annual Best Practices Seminar for occupational licensing boards that she and Executive Director, Thomas Mickey, attended in April.

Following a discussion about minimum standards for continuing education, Dr. Bull made a motion to approve the proposed amendment (circulated to the Board) to 21 NCAC 66.0206, Minimum Standards for Continuing Education. The motion seconded by Dr. Cochran was approved unanimously.

Dr. Cochran made a motion to approve the expenses for the Board Meeting, which was seconded by Dr. Bull. The motion was passed unanimously.

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The Board having no further business, upon motion of Dr. Cochran,  
seconded by Mrs. Morgan, and unanimously passed, the meeting was  
adjourned at 4:00 p.m.

Respectfully Submitted,

Thomas M. Mickey  
Executive Director